

The City Manager's Monthly Report provides an update of staff action related to projects, programs and services.



Upcoming Meetings July 2015

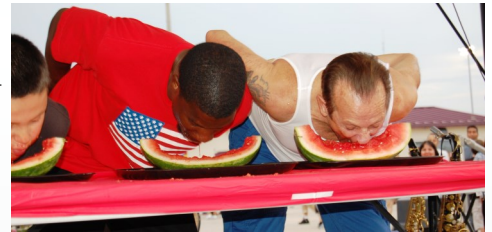
03	July 4th Holiday
04 6-10pm	July 4th Celebration
06 5:30pm	Agenda Review
6:30pm	Commission Meeting
08 10-2	FLOWMobile
5:30pm	Youth Advisory Sub.
10 3:30pm	DEDAB Meeting
13 5:30pm	Commission Workshop
14 6pm	Parks&Rec Advisory
15 7pm	P&Z Board
16 6pm	Citizen Accessibility
20 5pm	Agenda Review
6pm	Special Commission Meeting
6:30pm	Commission Meeting
21 3pm	Firefighter Pension
22 5:30pm	Special Magistrate
25 8:30am	Senior Breakfast
27 5:30pm	Commission Workshop
28 5:30pm	Senior Subcommittee
29 10-2	FLOWMobile



City Manager's Monthly Report

City Manager's Office

- On June 30, the City Manager's Office placed customer service boxes in key locations at City Hall. Surveys were given to customers who were encouraged to place them in the boxes. To date, 64 surveys have been collected. All of the surveys had nothing but "Excellent" marked with the exception of two. One customer felt they had waited too long for Finance (we're assuming the cashier) and the other chose "Good" over "Excellent." Under "Suggestions," one customer wrote there should be more resources from the county and surrounding areas in our lobby and the other suggested we need to hire more personnel.
- Staff has made efforts to cleanup the lobby and permitting area at City Hall. Unnecessary signage and clutter was removed in an effort to make the area more welcoming and customer friendly.
- An estimated 15,000 people attended the July 4th Celebration. Commissioner Honaker participated in the watermelon-eating contest.



Public Information

- Consistent communication between Enforcement Services and Communication staff, especially photos and information about impounded dogs, has made a significant impact in our Facebook "Likes" for the month of June.
- Recorded 18 different video segments and entire programs both on-location and in the DeltonaTV studio in June. The content varied from food and restaurant profiles to summer safety, swimming and soccer. All of these build new Deltona-specific content for DeltonaTV and for the future video-on-demand services.
- Met with the Bethune-Cookman University Athletic Director and staff of Cat-Eye Productions and reached a preliminary agreement to broadcast B-CU soccer games on DeltonaTV. Also met with the heads of the B-CU music and theater departments and have a preliminary agreement to broadcast B-CU music concerts and theatrical performances on DeltonaTV.
- Met with Nick Pizza of Bully Armor to plan for production of young adult-oriented programming—teen talk show—to be broadcast on DeltonaTV.
- Working with E-Cities and Earth Channel on the design of the DeltonaTV Web site.
- Initiated the summer internship program with the Seminole County School District, with three interns. Continuing the summer internship with Daytona State College.
- Working with the ITSD Department and Adobe to resolve ongoing issues with the

Creative Cloud 2015 software.

Office of Economic Development

- On June 23, the Deltona Business Alliance hosted a Meet & Greet for the City Manager. DBA hopes to work with the City Manager to improve City relationships with the business community. This group will be working with the City to review the sign ordinance.
- Met with several groups this month in the continued effort to build relationships and move several regional projects forward including a stakeholder gathering to discuss a proposed business park for Deltona; a M.E.D.O. or Municipal Economic Development Organization meeting to discuss transit planning and the DeBary SunRail Station; a trip with Vice Mayor Schlecher to Fort Foster, Tampa, and Kanapaha Gardens, Gainesville; and a meeting with Rafael Ramirez of Halifax Health to review updates on the Bella Vista Project (13+/- acres at Howland Boulevard and SR415) and the future Halifax Crossings Project (31+/- acres) at Howland Boulevard and Interstate-4. Both Halifax projects are planned major medical facilities and will become job generation centers for the City of Deltona.
- Participated in ribbon cuttings for the Don Kiki Cigar Superstore and CHI-RHO Family Wellness.
- This month, staff began a project to identify as yet undeveloped tracts of property that could be reworked through the Future Land Use Map, the Comprehensive Plan, and rezoning toward future commercial property in and around the most sought after commercial activity centers. With this in mind the OED reached out to and in certain cases, met with, the owners of several of these land parcels. Based on the findings on the Providence Boulevard and Doyle Road commercial activity center (Deltona Landings area), a series of solicitation packages, featuring the located property at that intersection, was sent to several banks, to a major pharmacy, to a medical services provider, and to a major convenience store developer. Work along these lines must continue in that the City has limited available commercial property in the more highly sought after commercial activity centers.



Building & Enforcement Services

- Registration Ordinance: through the foreclosure registration program we have received approximately \$324,000 this year. The Building & Enforcement Services Department hopes to use some of these funds to begin demolition of condemned homes to be budgeted.
- To date, the pilot Backyard Hen program is going well. All 25 permits have been issued and all recipients of the permits have been inspected and approved and there have been no complaints related to the properties of those who were issued permits.
- Since the Trap-Neuter-Return program began in November 2014, Halifax Humane Society had performed 578 surgeries to date under the grant acquired for cats from Deltona. Under the grant, Halifax is slated to perform 602 surgeries per year for two years, for a total of 1,204.
- The Construction Services Office issued permits for six new homes in June.

Finance Department

- This month the City implemented a new department summary used in budget meetings with all Department Directors. During these meetings, the format and content of the summary was fine-tuned and incorporated into the budget books for distribution to the City Commission for discussion in the upcoming budget workshop.
- Staff worked on the annual inventory of all City-owned equipment and prepared a list of items for auction that are past serviceable life expectancy.
- In an effort to better serve the residents of the City, staff members attended customer service training and the Florida Association of Business Tax Officials Conference.
- The Purchasing Manager is working with ITSD on a new initiative to install inner-duct and fiber optic cabling between City Hall and Fire Station 65. This will reduce the City's dependency on outside vendors.
- The Purchasing Manager completed a joint effort with Parks & Recreation to post the bid for the removal and replacement of the basketball courts at Campbell Park.

Fire Department

Structure Fires	10
Vehicle Fires	3
Wild Land, Grass, Trash	13
Miscellaneous Fire Calls	34
ALS Medicals / MVA	208
BLS Medicals / MVA	315
Hazardous Conditions	50
Service Calls	26
Good Intent	107
False Calls	27
<hr/>	
<i>Total Calls for Service</i>	<i>793</i>

Human Resources

- Posted and advertised the vacant Human Resources Director position in local newspapers, in publications and online outlets of the Society for Human Resources, the International City/County Manager's Association, the Florida League of Cities, Career Source of Volusia/Flagler, the local chapter of the NAACP and the Volusia Hispanic Chamber of Commerce. The advertisement was also sent to other Volusia County cities, posted on DeltonaTV and our Web site. To date, we have received eight applications. July 18 is the last day to apply.
- Conducted the first two of four wellness checks through Halifax Health for the Employee Wellness Program, a Defensive Driving class for employees and coordinated an FRS (Florida Retirement System) workshop for employees.
- We welcomed two new employees this month: Yaliz Ramos-Hernandez, Utility Customer Service Representative, and Buffy Osborne, Utility Billing Technician, both for Deltona Water.
- Sandi Jackson promoted from Administrative Assistant II for City Commission to Executive Assistant for City Manager and Commission.
- Processed two employee separations including exit interview: Steven Rohena, Utility System Technician, and Julie LaBorde, Administrative Assistant.

Planning & Development Services

The P&DS Department is involved in several efforts to achieve a land-use balance in the City and to update processes to keep the City current in its facilities and services, as follows:

- Completed the updated Findings of Necessity (FON) for the Southwest Volusia Community Redevelopment Area (RDA) and accompanying resolution in preparation for the July 20 City Commission Meeting. This updates the 2012 FON with current values and assessments and, with City approval; the consultant will seek County Delegation of Authority.
- The Comprehensive Impact Fee Study will be on the July 27 Commission Workshop Agenda.
- Met with a resident seeking to establish a food forest on City-owned land. This is the growing of fruit trees and plant material that provide a sustainable food source, while stabilizing soil fertilization levels.
- Attended a pre-application conference to develop a multi-family residential building along Day Road.
- Presented to the Affordable Housing Advisory Committee (AHAC) concerning increased densities and urban housing in close proximity to transit stations (i.e. SunRail). This topic will be included in further discussions on the HUD Sustainable Communities Grant and the Complete Streets effort.
- Met with a group interested in developing an assisted living facility and storage units within the Activity Center.

Public Works

- This month, the Stormwater Division sampled outfalls throughout the City and planted new landscaping at the Slater Retention Pond. Field operations constructed new sidewalk between Elcam Boulevard and Florida Drive and on Shenandoah Avenue.



Law Enforcement Provider : VCSO

- In May index crimes were reduced overall by more than 5 percent.
- District 4 has implemented a juvenile probation offender check program which has resulted in numerous violations. Investigators are working with Juvenile Probation regarding these violations.
- In June, a large burglary ring that was operating in southwest Deltona was dismantled.
- The serial flasher has been identified, apprehended, and is currently in custody.

INDEX CRIME	MAY 2013	MAY 2014	MAY 2015	2014 - 2015 % CHANGE
MURDER	0	0	0	No Change
FORCIBLE RAPE	2	1	1	No Change
ROBBERY	4	2	2	No Change
AGGRAVATED ASSAULT	21	18	20	+ 11.1%
TOTAL VIOLENT CRIME	27	21	23	+ 9.5%
BURGLARY	40	33	26	- 21.2%
LARCENY	113	91	94	+ 3.3%
MOTOR VEHICLE THEFT	7	10	4	- 60.0%
TOTAL NON-VIOLENT CRIME	160	134	124	- 7.5%
TOTAL INDEX CRIME	187	155	147	- 5.2%